
Fifth Assembly of International Solar Alliance
18 October 2022
New Delhi, Republic of India

10 October 2022

Agenda Item 2

Annotated Provisional Agenda for the Fifth Assembly of the International Solar Alliance (ISA)

Summary

The document presents the Annotated Provisional Agenda for the Fifth Meeting of the Assembly of the International Solar Alliance (ISA)

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Agenda Item 1. Opening of the Meeting

1. The Fifth Assembly of the International Solar Alliance (ISA) will commence at 0930 hours IST on 18 October 2022. Republic of India, as the incumbent President of the ISA Assembly will open and chair the fifth session of the Assembly. The French Republic, as the incumbent Co-President of the ISA Assembly will be the Co-Chair.
2. The Chair will welcome the Members and Signatories present and deliver the opening remarks.
3. The Chair will invite the Co-Chair to address the ISA Assembly and deliver their opening remarks.
4. The Chair will invite the Special Representative of the United Nations Secretary-General for Sustainable Energy for All to deliver the keynote address.
5. The Chair will invite the Ministers from the Co-operative Republic of Guyana, Jamaica, and the Togolese Republic to join the President and the Co-President in announcing to inaugurate the demonstration projects in these member countries financed by grant funding provided by ISA.
6. The Director-General will convey vote of thanks on behalf of the ISA and the ISA Secretariat.

Agenda Item 2. Adoption of the Agenda

7. Pursuant to Rule 18 of the Rules of Procedure of ISA Assembly, the provisional agenda for the Fifth Assembly, contained in the working document **ISA/A.05/WD.01.Rev01** will be presented to the Assembly for its consideration and approval.
8. ***The Assembly will be invited to consider the provisional agenda as presented in the working document and adopt the agenda for the Fifth Assembly.***

Agenda Item 3. Selection of Rapporteurs

9. Pursuant to Rule 44 of the Rules of Procedure of the ISA Assembly, proposal to appoint two members of the ISA Assembly as Rapporteurs for the Fifth Assembly will be presented.
10. ***The Assembly will be invited to appoint the Rapporteurs for the Fifth Assembly.***

Agenda Item 4. Election of the President and Co-President of the ISA Assembly

11. Pursuant to Rule 40 of the Rules of Procedure of the ISA Assembly, the terms of the current President and Co-President end on 13 October 2022. The Fifth Assembly of the ISA shall elect a new President and Co-President for a term of two years. The details regarding the election process, along with the nomination form, guidelines, and schedule of elections as contained in the information document ***ISA/A.05/INF.01*** have been circulated to all ISA Members. The nominations received from candidates for the positions of the President and Co-President of ISA Assembly are contained in the annexures ***A1*** and ***A2***, respectively, to the information document.
12. ***The Assembly will be invited to elect the President and the Co-President in accordance with Rule 39 of the Rules of Procedure of the ISA Assembly.***

Agenda Item 5. Selection of the New Vice-Presidents of the Standing Committee of the ISA Assembly

13. The ISA Secretariat has prepared the information document ***ISA/A.05/INF.02*** to notify the selection of the Vice-Presidents of the of the ISA Assembly for the next two years pursuant to Rule 39 and Rule 79 of the Rules of Procedure of the ISA Assembly.
14. ***The Assembly will be invited to note the Vice-Presidents of the ISA Assembly for the next two years. The new Vice-Presidents will be invited to assume their office.***

Agenda Item 6. Appointment and Report of the Credentials Committee

15. Pursuant to Rule 37 of Rules of Procedure of the ISA Assembly, a Credentials

Committee consisting of 8 members shall be appointed by the Assembly on the proposal of the President. The Committee will examine the credentials of all representatives with the assistance the ISA Secretariat, and the Chair of the Credentials Committee will present their report to the Assembly

16. ***The Assembly will be invited to appoint the members of the Credentials Committee. The Chair of the Credentials Committee will be invited to provide their report.***

Agenda Item 7. Granting of Observer Status

17. In keeping with Rule 31 of the Rules of Procedure of the ISA Assembly, and in accordance with Article IV (5) and IX of the Framework Agreement of the ISA, the ISA Assembly may choose to grant observer status to the signatories to the Framework Agreement of ISA who are yet to ratify the agreement, prospective member countries of ISA, and to any organization which can further the interest and objectives of the ISA.
18. The information document ***ISA/A.05/INF.04.Rev02*** contains the list of signatories to the Framework Agreement of ISA who are yet to ratify the agreement, and the list of prospective member countries of ISA. The information document ***ISA/A.05/INF.05*** contains the list of Special Invitees to the Fifth Assembly of ISA.
19. ***The Assembly will be invited to grant Observer Status to signatories to the Framework Agreement of ISA yet to ratify the agreement, to prospective member countries of ISA, and to the Special Invitees.***

Agenda Item 8. Confirmation of the Report of the Fourth Assembly of the ISA

20. Pursuant to Rule 80 of the Rules of Procedure of the ISA Assembly, the report of the sessions of the Assembly shall not be official until approved by the Assembly. The report of the Fourth Assembly of ISA is contained in the working document ***ISA/A.04/WD.14***.
21. ***The Assembly will be invited to consider and approve the report of the Fourth Assembly of the International Solar Alliance.***

Agenda Item 9. Action Taken Report of the Fourth Assembly of the ISA

22. The Assembly will have before it the Action Taken Report as against the deliverables mandated by the Fourth Assembly of ISA as contained in the working document **ISA/A.05/WD.04**.
23. ***The Assembly will be invited to consider and approve the action taken report presented by the ISA Secretariat, and to provide necessary guidance to the Secretariat thereon.***

Agenda Item 10. Audited Financial Statement of the ISA

24. The Assembly will be presented the audited financial statements for the year 2021 and the report of the External Auditor as contained in the working document **ISA/A.05/WD.05**.
25. ***The Assembly will be invited to consider and approve the audited financial statements of the ISA and the report of the External Auditors.***

Agenda Item 11. Granting of Partner Organisation Status

26. Pursuant to Article VIII of the Framework Agreement and in keeping with Rule 33 of the Rules of Procedure, Partner Organisation status may be granted to those organisations that have the potential to help ISA advance its aims and objectives. The list of organisations to be granted partner organisation along with the terms of partnership are contained in the information document **ISA/A.05/INF.06**.
27. ***The Assembly will be invited to ratify the Partner Organisation Status of these Organisations, in accordance with Article VIII (2) of the Framework Agreement.***

Agenda Item 12. Report of the Depository

28. The depository of the ISA Framework Agreement - Ministry of External Affairs, Government of India will be invited to present its report covering the growth in membership of the ISA and all related matters therein.
29. ***The ISA Assembly will be invited to consider the report of the depository and take note of the progress in terms of membership of ISA.***

Agenda Item 13. Adoption of the Standing Committee Reports

30. Pursuant to the mandates of the Standing Committee set out in Rule 79 of the Rules of Procedure of the ISA Assembly, and in keeping with Annexure II of the Rules of Procedure, reports of the meetings of the Standing Committee have been prepared by the ISA Secretariat in close cooperation with the Rapporteur appointed by the Committee. The working documents *ISA/SC.06/WD.14* and *ISA/SC.07/WD.10* contain the reports of the Sixth and the Seventh Meeting of the Standing Committee of ISA, respectively.
31. ***The Assembly will be invited to consider the reports of the meetings of the Standing Committee and provide guidance on the business undertaken and the specific recommendations of the Standing Committee.***

Agenda Item 14. Adoption of the Regional Committee Reports and Address by Vice-Presidents of the Standing Committee of the ISA Assembly

32. The following reports of the meetings of the Regional Committees of ISA have been prepared by the ISA Secretariat and approved by the Chairs of the respective Regional Committees:
 - i. Report of the Fourth Regional Committee Meeting of the Africa Region of ISA as contained in the working document *ISA/RCA.04/WD.11*.
 - ii. Report of the Fourth Regional Committee Meeting of the Asia and the Pacific Region of ISA as contained in the working document *ISA/RCAP.04/WD.11*.
 - iii. Report of the Third Regional Committee Meeting of the Europe and Others Region of ISA as contained in the working document *ISA/RCEOG.03/WD.11*.
 - iv. Report of the Fourth Regional Committee Meeting of the Latin America and the Caribbean Region of ISA as contained in the working document *ISA/RCLAC.04/WD.11*.
33. The Vice-Presidents of the ISA will be invited to address the ISA Assembly about the deliberations and recommendations of the respective Regional Committee Meeting chaired by the Vice-President.
34. ***The Assembly will be invited to consider the reports submitted by the respective Committees and adopt the specific recommendations of these Committees.***

Agenda Item 15. Report of the DG on ISA's Programmes, Activities, and Initiatives: Annual Report

35. Pursuant to Rule 47 of the Rules of Procedure of the ISA Assembly, the Director General of the ISA will present the Annual Report on the work of the ISA, capturing the progress made under the programmes, activities, and initiatives of the ISA since the Fourth Assembly as contained in the working document **ISA/A.05/WD.06. Rev.02.**
36. ***The Assembly will be invited to consider and approve the report of the Director General and provide their guidance thereon.***

Agenda Item 16. Proposed Amendment for the Selection of the Vice-Chair of the Regional Committees

37. Pursuant to guidance provided by the Members during the Third Regional Committee Meeting of the Asia and the Pacific Region, the ISA Secretariat is proposing an amendment to the procedure for appointment of the Vice-Chair for the Region Committee Meetings as contained in the working document **ISA/A.05/WD.07.**
38. ***The Assembly will be invited to consider the proposed procedure and approve the same.***

Agenda Item 17. Proposed Amendments to the Rules of Procedure of the ISA Assembly

39. The Second Assembly approved the Rules of Procedure of the ISA Assembly, which govern the functioning of the ISA Assembly and enable the full and equal participation of Member Countries in deliberations, in fulfilment of the mandate of the Framework Agreement. The ISA Secretariat is proposing amendments to the Rules of Procedure as contained in the working document **ISA/A.05/WD.08** to better align its provisions and mandates with the changes implemented in the ISA over the recent years.
40. ***The Assembly will be invited to consider and approve the proposed amendments to the Rules of Procedure of the ISA Assembly.***

Agenda Item 18. Proposal for Policy for Procurement of Consultants at the ISA Secretariat

41. The proposed policy on recruitment of consultants details the process by which specialist and experts will be contracted in a consultative or advisory capacity, or to provide distinct skills, expertise, and knowledge to the Secretariat. The ISA Secretariat will present the proposed policy as contained in the working document *ISA/A.05/WD.09*.
42. ***The Assembly will be invited to consider the proposed policy for procurement of services of consultants and adopt the same.***

Agenda Item 19. Proposed Amendments to the Secondment Policy

43. The Secondment Policy of ISA, as approved by the Second Assembly, details the process by which experts shall be seconded for a fixed time to address the specific and immediate needs of the ISA, and facilitate knowledge sharing and capacity building in keeping with the goals of the ISA and its stakeholders. To better define processes involved in secondment, the Secretariat is proposing amendments to the policy as contained in the working document *ISA/A.05/WD.10*.
44. ***The Assembly will be invited to consider the proposed amendments to the Secondment Policy of ISA and adopt the same.***

Agenda Item 20. Update on Status of Regular Staff of the ISA Secretariat

45. The Fourth Assembly of ISA approved the organisation roadmap for the strengthening of the ISA Secretariat. The ISA Secretariat will provide an update as contained in working document *ISA/A.05/WD.11*, on the recruitment of regular staff i.e., international, national, general services staff.
46. ***The ISA Assembly will be invited to consider the update on the status of recruitment and regular staff at the ISA Secretariat and provide guidance on the matter.***

Agenda Item 21. Revised Organisational Structure and Proposal for New Positions at the ISA Secretariat

47. The Secretariat has tabled a revised organisational structure, along with a proposal for new staff positions at the ISA Secretariat that will allow it to meet the needs of an evolving organisation like the ISA. The details regarding the revised organisational structure and positions for recruitment are contained in working document *ISA/A.05/WD.12*.
48. ***The Assembly will be invited to consider and provide their guidance on the revised organisational structure and approve the creation of new positions at the ISA Secretariat.***

Agenda Item 22. Update on the ISA's Solar Finance Facility

49. The Fourth Assembly approved the ISA's Blended Finance Risk Mitigation Facility to function as a mechanism to support risk mitigation and readiness support requirements of Member Countries and unlock low-cost investment and private sector participation for deployment of solar energy. Going forward, the facility would be known as the Solar Finance Facility of ISA. The ISA Secretariat will provide an update on the progress made therein as contained in working document *ISA/A.05/WD.13*.
50. ***The Assembly will be invited to consider the update on ISA's Solar Finance Facility and provide guidance thereon.***

Agenda Item 23. Update on STAR-C Initiative

51. Pursuant to the approval of the Fourth Assembly, the ISA Secretariat operationalized the STAR-C Initiative, which is envisioned as an international network to provide capacity building and technical support to Member Countries. The ISA Secretariat will provide an update on the activities undertaken thereunder as contained in Working Document *ISA/A.05/WD.14*.
52. ***The Assembly will be invited to consider the update on the STAR-C initiative of ISA and provide guidance on the matter.***

Agenda Item 24. Update on the Solar Grand Challenge

53. The Second Assembly of the ISA approved the proposal for a Solar Grand Challenge to help ISA discover innovative solutions to some of the pressing issues of the Global Solar Industry that are cost-effective and scalable. The ISA Secretariat is working towards hosting the SolarX Grand Challenge in Africa under the Solar Grand Challenge initiative. The working document **ISA/A.05/WD.15** provides an update on the initiative along with the details of the proposed SolarX Grand Challenge in Africa.
54. ***The Assembly will be invited to provide guidance on the Solar Grand Challenge of ISA and approve the SolarX Grand Challenge proposed to be initiated in the Africa region of ISA.***

Agenda Item 25. Update on Resource Mobilization for the ISA

55. Pursuant to the mandate of the ISA Assembly to seek voluntary contributions for ensuring financial sustainability of the ISA, the ISA Secretariat has undertaken resource mobilisation activities towards enhancing the ISA's programmes, activities, and initiatives. The Secretariat will provide an update on its resource mobilisation activities as contained in the working document **ISA/A.05/WD.16**.
56. ***The Assembly will be invited to review the update on resource mobilisation and provide guidance on the same.***

Agenda Item 26. Status of Corpus Fund and Proposal for Annual Contributions

57. In accordance with Articles VI.1 and VI.2 of the Framework Agreement, the ISA Secretariat has established a Corpus Fund. The Working Document **ISA/A.05/WD.17** presents the status update of the Corpus Fund and a proposal for establishment of an annual contribution mechanism for ensuring the financial sustainability of the ISA.
58. ***The Assembly will be invited to consider the update, provide necessary guidance, and approve the annual contributions mechanism of ISA.***

Agenda Item 27. Proposed Work Program and Budget of the ISA for CY 2023

59. Pursuant to Rule 16 of the Rules of Procedure of the ISA Assembly, the ISA Secretariat has formulated the proposed Work Plan and Budget of the ISA for CY

2023 as contained in working document *ISA/A.05/WD.18*. The document outlines the proposed activities and commensurate budget to be undertaken in the fulfilment of the ISA's mandate.

- 60. *The Assembly will be invited to provide guidance on the proposed Work Program and Budget for CY 2023 and approve the same.***

Agenda Item 28. High-Level Segment - Interventions by Hon'ble Ministers of ISA Member and Signatory Countries

61. The Hon'ble Ministers or their representatives of the members of ISA and signatories to the Framework Agreement of ISA will be invited to deliver their remarks on the work of the ISA. Countries will be invited in the alphabetical order, and priority will be given to the Hon'ble Ministers who are present at the Assembly.

Agenda Item 29. Any Other Business

62. The members of the ISA will be invited to raise any other item of business for discussion at the Assembly with the permission of the President.

Agenda Item 30. Closing of the Meeting

63. If there is no other business to be discussed, the Co-President will deliver their closing remarks and the President will close the fifth session of the ISA Assembly.
